



# WATER AND POWER EMPLOYEES' RETIREMENT PLAN

## Retirement Plan Office Limited Re-Opening

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Date: October 20, 2020

### Retirement Plan Office – Limited Reopening

The Retirement Plan Office will reopen to members and beneficiaries in a limited capacity beginning the week of November 2, 2020.

Hours: Tuesday and Thursday, 7:00 a.m. to 3:00 p.m.

Services: Submission of the following documents:

- Retirement Application
- Withdrawal of Retirement Application
- Personal Data Sheet
- Service Credit purchase applications and forms
- Payments for Service Credit purchases or backbills
- Disability Claim Forms and Medical Certificates
- Pre-payment for Maternity Leave

The following services will continue by appointment only\*:

- Change of Beneficiary Form Designation
- Submit Proofs (e.g. birth and/or marriage certificates)
- Submit completed retirement counseling forms
- Submit original documents (DD214 or Birth Certificate) for service credit purchases

\*Members can send an email to [Retire@ladwp.com](mailto:Retire@ladwp.com) to schedule an appointment.

### October is National Retirement Security Month

Please take this time to consider signing up for the Deferred Compensation and/or Additional Annuity programs, to enhance your retirement benefits. You are also encouraged to keep your beneficiary forms updated!

**LINDA T. IKEGAMI**  
Retirement Plan Manager